Purpose
Federal student aid recipients who did not earn any credits in a given semester may complete this form to verify academic engagement, (in at least one course) in order to remain eligible for federal aid awarded during the semester in need of clarification.

Instructions
- Student must complete Section 1, 2 and 3
- Submit documentation as instructed in Section 2
- Faculty member must complete Section 4 (only if box A in section 2 has been selected)
- Student must fax the completed form to the Office of Student Financial Aid Services (860)486-6629

SECTION 1: Student Information
Last Name
First Name
MI
Student ID
Telephone Number
Cell Phone Number

SECTION 2: Academically Related Activity
Choose one or more items below and submit the requested documentation:

- **A.** I attended classes and engaged in an academically related activity such as class attendance or research
  Complete sections 1, 2, 3, 4 and 5

- **B.** I attended classes and have copies of dated, graded assignments
  Complete sections 1, 2, 3 and 5 and attach a graded assignment, quiz, or exam dated after October 28, 2018

- **C.** I participated in an online discussion related to a course
  Complete sections 1, 2, 3 and 5 and attach documentation verifying your participation (e.g. Husky CT participation, etc.)

- **D.** I participated in an Education Abroad program
  Attach any of the above documentation verifying your participation and complete sections 1, 2, 3 and 5. If you are currently attending your Education Abroad program, select option "A" above and also complete section 4

- **E.** One or more of my grades have been updated since receipt of the Academic Engagement letter
  Complete sections 1, 2, and 5

SECTION 3: Indicate Course Information (for course you are providing verification information for)
Course Name: ___________________________________________
Term: (Circle one): Fall / Spring / Summer
Year: __________

SECTION 4: Faculty Verification of Academic Engagement
Please check one of the following:

- The student attended class throughout the entire semester.
- The student was engaged in an academic related activity (such as research) throughout the entire semester.
- The student ceased attendance at some point during the semester. Last known date of attendance: ______________

__________________________________  ____________________________  _____________
Faculty Printed Name  Faculty Signature  Date

SECTION 5: Certification
I confirm that I was engaged in an academic related activity during the semester indicated.

__________________________  _____________
Student Signature  Date